

CONTRACT APPROVAL FORM

(Contract Management Use only)
CONTRACT TRACKING NO.
CM 2857

CONTRACTOR INFORMATION

Name: Ricoh USA, Inc./CopyFax
Address: 8475 Western Way, Suite 110 Jacksonville FL 32256
City State Zip

Contractor's Administrator Name: Richard Durant Title: _____
Tel#: (904) 296-1600 Fax: (904) 296-7111 Email: richard.durant@copyfax.com

CONTRACT INFORMATION

Contract Name: Lease/Maintenance & Supply Agreement Contract Value: \$8,559.72
~~\$7,924.44~~

Brief Description: Lease agreement for a Ricoh IM Color Copier for 36 months @ \$185.52 per month. Maintenance & Supply Agreement base annual cost of \$10,000. Includes 30,000 b&w prints & 2,500 color prints; excess prints at \$.0059 for b&w and \$.045 for color per print. Utilizing the U.S. Communities Contract 4400003732.

Contract Dates : From: 6/1/2020 to: 5/1/2023 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other US Communities 4400003732

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|--------------------------|---|
| 1. | <u>[Signature]</u>
Department Head Signature | <u>5/15/20</u>
Date | <u>Judicial: Judge Bass</u>
Submitting Department |
| 2. | <u>[Signature]</u>
Contract Management | <u>5/20/2020</u>
Date | <u>4912713-54400-05170 (lease)</u>
Funding Source/Acct # |
| 3. | <u>[Signature]</u>
Office of Management & Budget | <u>5/20/20</u>
Date | <u>18170605-546020 (maint)</u> |
| 4. | <u>[Signature]</u>
County Attorney (approved as to form only) | <u>6/27/20</u>
Date | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 6/27/20
Michael Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance



MAY 7, 2020

**PROPOSAL
FOR
NASSAU COUNTY COURTS
JUDGE BASS**

RICOH IM C4500 COLOR COPIER	\$ 121.44
PB3280 PAPER FEED UNIT	16.77
SR3260 FINISHER-STAPLER	21.55
BU3090 BRIDGE UNIT	2.24
PU3080 PUNCH UNIT	9.66
FAX M37	13.86

FEATURES: 45 PRINTS PER MINUTE
SCAN-PRINT-COPY-FAX
SORT-STAPLE

LEASE OPTION

36 MONTHS @ \$185.52 PER MONTH

FIRST PAYMENT DUE JUNE 1, 2020

U S COMMUNITIES 44000037329

MAINTENANCE & SUPPLY AGREEMENT

TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND SUPPLIES EXCEPT PAPER AND STAPLES. ANNUAL BASE CHARGE OF \$627.00 INCLUDES 30,000 MONOCHROME PRINTS AND 10,000 COLOR PRINTS. EXCESS MONOCHROME PRINTS AT \$.0059 PER PRINT. EXCESS COLOR PRINTS AT \$.045 PER COLOR PRINT.

Jacksonville ♦♦♦♦
8475 Western Way
Suite 110
Jacksonville, FL 32256
Phone: 904.296.1600
Fax: 904.296.7111

Gainesville ♦♦♦♦
605 NW 53rd Avenue
Suite B
Gainesville, FL 32609
Phone: 352.336.1771
Fax: 352.336.8151

Daytona Beach ♦♦♦♦
480 Fentress Blvd
Suite L
Daytona Beach, FL 32114
Phone: 386.252.2292
Fax: 386.252.0920

Sharon Johns

From: Robert Amos <ramos@nassauclerk.com>
Sent: Wednesday, May 20, 2020 11:27 AM
To: Sharon Johns
Subject: FW: Copy/Fax for New Judge
Attachments: 20200520111721099.pdf

Sharon – here is the total value of the contract (attached)

$\$6678.72 + \$627 + \$627 + \$627 = \$8559.72$

Thank you for catching this – we will get ourselves up to speed soon.



Robert Amos

Chief Deputy, IT Director
Nassau County Clerk of Courts
ramos@nassauclerk.com
904.548.4576

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

From: Richard Durant <richard.durant@copyfax.com>
Sent: Wednesday, May 20, 2020 11:21 AM
To: Robert Amos <ramos@nassauclerk.com>
Subject: Re: Copy/Fax for New Judge

Proposal attached.

On Wed, May 20, 2020 at 11:17 AM Robert Amos <ramos@nassauclerk.com> wrote:

If you can modify the quote you sent to include the annual maintenance quote and resend, I will take care of the rest.



Robert Amos

Chief Deputy, IT Director
Nassau County Clerk of Courts
ramos@nassauclerk.com
904.548.4576

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From: Richard Durant <richard.durant@copyfax.com>
Sent: Wednesday, May 20, 2020 11:15 AM
To: Robert Amos <ramos@nassauclerk.com>
Subject: Re: Copy/Fax for New Judge

The \$185.52 per month for the lease is correct. The maintenance should be the same as Judge Daniel which is \$627.00 per year. I had no idea what is maintenance would be

when I sent you the quote. If I need to do a new quote let me know.

On Wed, May 20, 2020 at 11:07 AM Robert Amos <ramos@nassauclerk.com> wrote:

Rich –

I want to verify, please –

The contract approval form and the quote for Judge Bass don't match (which is my fault – I did not check it before sending).

According to the quote, Judge Bass' quote is \$185.52 per month for 36 months, but no mention of annual maintenance. Is that correct?

The previously signed contract from October is \$193.04 per month with annual maintenance of \$325.

Which is the correct amount?



Robert Amos

Chief Deputy, IT Director

Nassau County Clerk of Courts

ramos@nassauclerk.com

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From: Richard Durant <richard.durant@copyfax.com>
Sent: Friday, April 17, 2020 9:13 AM
To: Robert Amos <ramos@nassauclerk.com>
Subject: Re: Copy/Fax for New Judge

You will need the proposal, contract form and pricing. I thought I attached a copy of a past contract, proposal and pricing the other day. My bad. Let me know if you need additional information.

Have a great day.

Rich

On Thu, Apr 16, 2020 at 3:18 PM Robert Amos <ramos@nassauclerk.com> wrote:

Richard –

Do you have paperwork you want to send over for this so we can get the process going?



Robert Amos

Chief Deputy, IT Director

Nassau County Clerk of Courts

ramos@nassauclerk.com

904.548.4576

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From: Richard Durant <richard.durant@copyfax.com>
Sent: Tuesday, April 14, 2020 10:24 AM
To: Robert Amos <ramos@nassauclerk.com>
Subject: Re: Copy/Fax for New Judge

Attached find copy of previous contract, proposal and copy of bid pricing. Let me know if you need additional information.

Thanks,

Rich

On Tue, Apr 14, 2020 at 8:38 AM Richard Durant <richard.durant@copyfax.com> wrote:

Robert,

I will be in the office later this morning and get you the information you need for the new copier.

Rich

Sent from my iPad

On Apr 13, 2020, at 4:02 PM, Robert Amos <ramos@nassauclerk.com> wrote:

Rich –

We will be getting a new judge in the Yulee courthouse soon and our administrative judge here (Judge Daniel) would like to get a Ricoh copier/printer for him similar to the one that he and Judge Fahlgren have.

What would be the process for adding another one of these to the existing lease agreement?

<image001.png>

Robert Amos

Chief Deputy, IT Director

Nassau County Clerk of Courts

ramos@nassauclerk.com

904.548.4576

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APRIL 14, 2020

**PROPOSAL
FOR
NASSAU COUNTY COURTS
NEW JUDGE**

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PB3280 PAPER FEED UNIT	16.77
SR3260 FINISHER-STAPLER	21.55
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U S COMMUNITIES 4400003732

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AT \$.0059 PER PRINT. COLOR PRINTS AT \$.045 PER COLOR
PRINT.**

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Daytona Beach ♦♦♦
480 Fentress Blvd
Suite L
Daytona Beach, FL 32114
Phone: 386.252.2292
Fax: 386.252.0920

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Multifunction Devices & Managed Print Services[Click to expand menu](#) ▼

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

Multifunction Devices and Related Services

Fairfax County, VA

Contract Number: 4400003732

3 year, 5 month initial term, February 11, 2013 - June 30, 2016.
Option to renew for (6) additional (1) year periods or any combination thereof.

The Ricoh contract, available through OMNIA Partners, is renewed for three (3) years, effective July 1, 2019 through June 30, 2022.

Executive Summary



- Uniform Guidance
- AZ Compliance

Master Agreement Documents

- Contract Number 4400003732
- New Jersey LFN 2012-10 Packet Check List
- Notice of Award
- Contract Amendments
- Current Renewal Letter
- Master Lease Agreement
- Equipment Sale and Maintenance Agreement
- Cooperative Purchasing in New Jersey
- Piggybacking in New York

Solicitation Process

- RFP 2000000264
- Attachment A
- Attachment A 1
- Attachment B
- Attachment C
- 2000000264 Addenda
- RFP Posting Document

REQUEST CONTRACT
INFORMATION

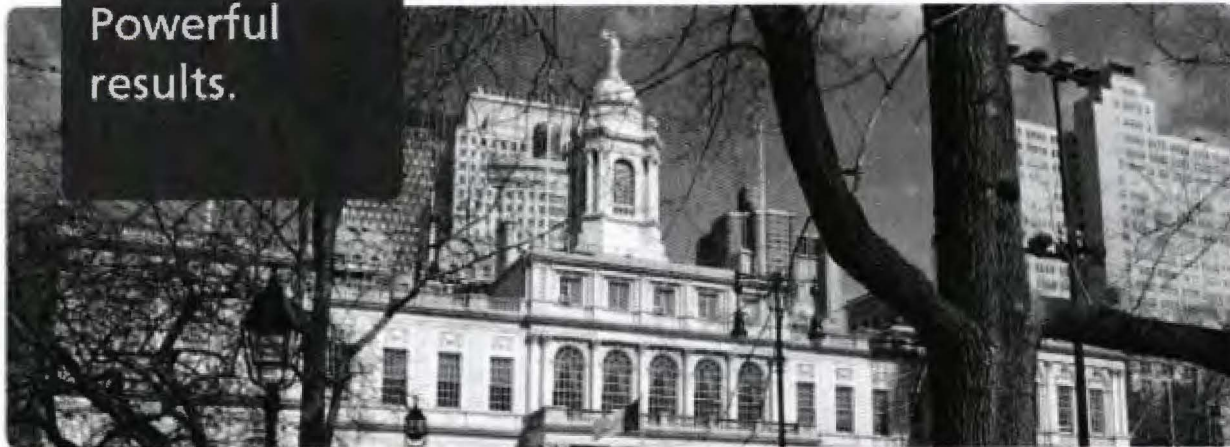
Video: Ricoh Helps Improve Workplace Productivity

Ricoh helps improve...



**Strong
partnership.
Powerful
results.**

RICOH



Today, state and local government organizations, K-12 districts and institutions of higher education face unprecedented pressure to maintain or enhance service levels — despite static or shrinking budgets. In the face of these challenges, organizations need new and better ways of operating. They also need innovative solutions designed to help optimize costs, enhance security, address sustainability and improve workflows.

Through our relationship with OMNIA Partners (subsidiary U.S. Communities), Ricoh and our network of dealers are uniquely positioned to help address these challenges. Led by Fairfax County, Virginia, contract #4400003732 has been competitively solicited on a national level. This process enables most state, local and educational institutions to engage Ricoh or our dealers through a simplified procurement process. The streamlined process accelerates the ability to tap into the benefits of Ricoh devices, as well as services and solutions.

The right information at the right time in the right form

We're more than just printers and copiers. We transform the way people work and communicate. With our expertise in capturing, managing and transforming information, we deliver a broad portfolio of services and technologies that empower digital workplaces. By providing you with the ability to collaborate anytime, anywhere with real-time exchanges of ideas, we can help you innovate, grow and work smarter.

Ricoh is committed to assisting governmental agencies and nonprofit organizations in transforming the way you work. Through our relationship with OMNIA Partners, Ricoh is uniquely positioned to help your organization take full advantage of the latest workplace technology. OMNIA Partners participants now have a publicly-solicited cooperative contract that allows them to take advantage of the full power of Ricoh's technology and services portfolio. Ricoh is assisting organizations, both public and private, in addressing their information security and compliance, sustainability, process improvement and cost optimization efforts.

Contact your local Ricoh representative to learn more or go to www.omniapartners.com/publicsector/ricoh

Ricoh contract benefits

- Purchasing power of Fairfax County, Virginia and 60,000+ OMNIA Partners participating agencies
 - Over 1,000 installed devices in Fairfax County public schools
- Breadth of catalog options on contract, including:
 - MFPs, printers, wide format, production
 - Projectors, short throw, interactive flat panel displays
 - Scanners
 - Unified communication systems
 - Print shop/ mailroom equipment
 - MDS, IT services, professional services
- Strong Service Level Agreements (SLAs)
- Competitive bid process already fulfilled
 - National solicitation
 - Completed by public entity
 - Evaluated by multiple agencies
- No cost to participate
- Public and non-profit organizations are eligible

OMNIA[®]
PARTNERS

Contact Information

Email: mike.stowell@ricoh-usa.com

Phone: 800-276-9764



Get in Touch

840 Crescent Centre Drive
Suite 600
Franklin, TN 37067

866-875-3299

info@omniapartners.com

Sign up to receive email updates from OMNIA Partners, Public Sector

First name*	Last name*
Company name*	Agency Type * ▾
Email*	



By providing email address(es) and/or any other personal information, as defined under applicable law, you represent that you have the authority to provide such information and acknowledge that you are agreeing to OMNIA Partners' use of your information as provided in the Terms of Use and Privacy Notice.

I agree*

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County of Fairfax, Virginia

AMENDMENT

Date: **JUN 12 2019**

AMENDMENT NO. 8

CONTRACT TITLE: Multi-Function Devices and Related Services

CONTRACTOR

Ricoh USA, Inc.
70 Valley Stream Parkway
Malvern, PA 19355

SUPPLIER CODE

1000022573

CONTRACT NO.

4400008513

By mutual agreement, Contract 4400008513, Omnia Partners (formally U.S. Communities) contract # 4400003732, is hereby renewed for three (3) years, effective July 1, 2019 through June 30, 2022.

All other terms and conditions remain the same.

Please provide a current Certification of Insurance (COI) in Accordance with the CONTRACT INSURANCE PROVISIONS, Special Provisions, Section 20, within ten (10) days after receipt of the executed amendment.

Acceptance:

BY: _____

(Signature)

Stévan Bissey

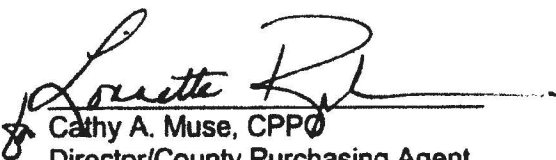
(Printed)

Director, State & Local Government

(Title)

June 13, 2019

(Date)


Cathy A. Muse, CPPO
Director/County Purchasing Agent

DISTRIBUTION:

DOF – Accounts Payable/e

DIT – Melanie Quinn/e

DIT – Tanesha Sherrod/e

DIT – David Foechterle/e

FCPS, IT – Jean Welsh/e

U.S. Communities – Corey Imhoff, cimhoff@uscommunities.org

Contractor – mike.stowell@ricoh-usa.com

Contract Specialist – Ryan Justus

ACS, Team 1 – J. Waysome-Tomlin

FCPS – Kim Dickinson/e

FCPS, OPS – Laila Sultan/e

Department of Procurement & Material Management

12000 Government Center Parkway, Suite 427

Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/procurement

Phone (703) 324-3201, TTY: 711, Fax: (703) 324-3228